



## Employment Application

1.

<b>Employer:</b>	Voss Materials, Inc.	Voss Materials, Inc.
dba:	Valley Landscape Center	Valley Landscape Center
Address:	18230 SW Pacific Hwy	16051 SE Hwy 224
City/State/Zip:	Tualatin, OR 97062	Damascus, OR 97089
Phone No.:	503-692-0606	503-855-4652

It is the policy of Voss Materials, Inc. to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, religion, gender, national origin, age, disability or veteran status.

2.

**Applicant Name:** \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Number of years at this address: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_  
Social Security No: \_\_\_\_\_ Email: \_\_\_\_\_

3.

**Who should be contacted** if you are involved in an emergency?

Contact Name: \_\_\_\_\_  
Relationship to you: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

4.

**Job Position Applied for:** \_\_\_\_\_

5.

**Salary Desired:** \$ \_\_\_\_\_ per \_\_\_\_\_

6.

**Are you at least 18 years old?** \_\_\_\_\_ Yes \_\_\_\_\_ No

7.

**Driver's License No:** \_\_\_\_\_  
What state issued your license? \_\_\_\_\_  
For driver positions: Class: \_\_\_\_\_ Driving Since (Year): \_\_\_\_\_



8. Are you legally eligible for employment in the United States? \_\_\_\_\_ Yes \_\_\_\_\_ No

9. **Applicant Employment History:** List your current or most recent employment first.

Employer Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Phone & Fax: \_\_\_\_\_  
Job Duties: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_  
Dates of Employment (Month/Year): \_\_\_\_\_

Employer Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Phone & Fax: \_\_\_\_\_  
Job Duties: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_  
Dates of Employment (Month/Year): \_\_\_\_\_

Employer Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Phone & Fax: \_\_\_\_\_  
Job Duties: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_  
Dates of Employment (Month/Year): \_\_\_\_\_

10. **Applicant's Education and Training:** List your education and training.

High School Name and Address: \_\_\_\_\_

Last Grade? \_\_\_\_ 9 \_\_\_\_ 10 \_\_\_\_ 11 \_\_\_\_ 12 Diploma? \_\_\_\_ Yes \_\_\_\_ No



College Name and Address: \_\_\_\_\_

Did you receive a degree? \_\_\_\_ Yes \_\_\_\_ No If Yes, degree received: \_\_\_\_\_

Other Training (Graduate, Technical, Vocational): \_\_\_\_\_

Awards, Honors, Special Achievements: \_\_\_\_\_

**11.**

**Applicant's Skills:** List any skills that may be useful for the job you are seeking. Enter the number of years of experience, and circle the number which corresponds to your ability for each particular skill. (One represents poor ability, while five represents exceptional ability.)

Skill	Years of Experience	Ability or Rating
_____	_____	1 2 3 4 5
_____	_____	1 2 3 4 5

**12.**

**References:** List any two people who would be willing to provide a reference for you.

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone & Fax: \_\_\_\_\_  
Relationship: \_\_\_\_\_

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone & Fax: \_\_\_\_\_  
Relationship: \_\_\_\_\_

**Please provide any other information** that you believe should be considered:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**CERTIFICATION**

I certify that the information provided on this Application is truthful and accurate. I understand that providing false or misleading information will be the basis for rejection of my Application, or if employment commences, immediate termination.

I authorize Voss Materials, Inc. to contact former employers and educational organizations regarding my employment and education. I authorize my former employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance, and grades. I authorize those persons designated as references to fully and freely communicate information regarding my previous employment and education.

If any employment relationship is created, I understand that unless I am offered a specific written contract of employment signed on behalf of the organization by its President, the employment relationship will be entirely voluntary in nature. In other words, with appropriate notice, I will have the full and complete discretion to end the employment relationship when I choose and for reasons of my choice. Similarly, my employer would have the same right. Moreover, no agent, representative, or employee of Voss Materials, Inc., except in a specific written contract of employment signed on behalf of the organization by its President, has the authority to alter or vary the voluntary nature of the employment relationship.

I HAVE CAREFULLY READ THE ABOVE CERTIFICATION AND I UNDERSTAND AND AGREE TO ITS TERMS.

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
DATE